

Licensing Business Function Group  
Minutes  
February 23, 2011

Present:

Sue Kent	West Van. Memorial PL
Andrea Tartaglio	West Van. Memorial PL
Michael DeKoven	North Van. DPL
Maureen Painter	Squamish PL
Margo Schiller	Terrace PL
Melissa Lowenberg	TNRD
Martin Boughner	Port Moody
Toni McKilligan	Houston PL
Scott Hargrove	Fraser Valley Regional
Julie Spurrell	New Westminster PL
Allan Carlson	PLSB
Sharon Herbert	Sitka
Phil Hall	Vancouver PL
Christina de Castell	Vancouver PL

- A. Meeting was called to order at 1:03 p.m.
- B. Welcome and Introductions
  - a. Scott introduced in-person attendees and call-in attendees introduced themselves.
- C. Announcements
  - a. Confirmed that Greater Victoria launched BiblioCommons on Feb. 24.
  - b. Vancouver is hard-launching on Feb. 28th
- D. Consent Calendar
  - a. Agenda
    - i. Moved by Christina; seconded by Phil that the agenda be accepted with additions
    - ii. Motion **Carried**
  - b. Review of minutes of the January 19, 2010 LBFM meeting
    - i.
    - ii. The draft minutes were edited for sensitivities relating to pending BFG negotiations.

- iii. Moved by Julie; seconded by Maureen to accept the Minutes as presented
- iv. Motion **Carried**

E. Major Discussion Items

a. BiblioCommons

- i. Feature Request Solution (IdeaTorrent) Status Report
  - 1. Sitka is in receipt of needed data and is working on delivering this asap. Members will be notified when it is ready
- ii. BiblioCommons reporting capabilities wish list
  - 1. No baseline of current capabilities
  - 2. Still compiling a list of requests
  - 3. Please send requests to Allan or Scott
- iii. Call for interest for additional EG libraries
  - 1. Continuing to promote BC to libraries that have not yet indicated interest – will more actively pursue once the first Evergreen Libraries are successfully implemented.
- iv. Coordination of Awards data base
  - 1. This task is being reassigned; will be sending out notice when complete
  - 2. List will identify BC specific awards
  - 3. Request to include local best sellers lists (i.e. Vancouver Sun)
- v. Update on EG connector (Sharon Herbert)
  - 1. Testing has been turned over to three pilot sites. Through test sites Sitka expects to isolate problems. It appears that problems are with BC side of connector.
    - a. Lillooet, Powell River, Houston are the three test sites
  - 2. BC continues to work on syncs with libraries. Want to ensure that three test sites are up and running before scheduling more libraries
- vi. BiblioCommons demonstration
  - 1. Tabled to next meeting. Presentation is not ready.
  - 2. There will be a BiblioCommons session offered at Beyond Hope in June
- vii. Mentoring of new sites by the BFG
  - 1. As new sites come on to BC, it would be good for active sites to reach out to new sites and help them with any problems that may arise.

2. Members are asked to self-identify if they would like to act as Mentors.
- viii. User name limitations
1. Burnaby identified an issue where usernames must be unique in each library system that a patron belongs to. BC is working on this issue.
- ix. Recently reviewed local groups for BC Libraries
1. Global setting shows items from any library on system and is not always relevant or useful
  2. It would be useful to create a local BC group for recently reviewed materials feature functionality.
  3. If interested in joining a local group, please e-mail Greg Barkovich at: [Greg.Barkovich@bpl.bc.ca](mailto:Greg.Barkovich@bpl.bc.ca).
  4. Local/global settings controlled by library, not patrons.
  5. Items that do not belong to patron's library can be custom linked to suit the library. Scott is looking into how this might work for EG libraries.
  6. Reviews have led to increased holds, so a local group with lower volume would better aid in this process for patrons
- x. Library to Go graphics
1. Library to Go records do not show cover graphics. Graphics are triggered by ISBN. There is a real-time delay in graphics loading in Novelist Select as well. BiblioCommons has not provided a satisfactory answer to this problem of slow loading of graphics. Performance increases significantly when libraries go live on BiblioCommons production servers.
- b. Report on Content Enhancement and Database Preparations
- i. Report from Jim Looney
1. Received response from Syndetics and Content Café a week ago. The two responses vary in scope. Can negotiate on offers. Requires all libraries to agree with package. Pricing is good. Syndetics, with a full range of services, has offered a significant discount. Content Café provided options on each service with a variable discount depending on how many libraries sign up (threshold of 15 libraries for maximum discount).
  2. Jim provided some specific examples to demonstrate the savings for individual libraries/systems.

3. Will work with libraries individually at this stage, but will have to decide as a group which vendor to go with.
4. Jim will present options and make recommendations soon.

## F. Emerging Issues

### a. E-books and e-book Service Providers

#### i. Current operations

1. Library to Go is the current provincial service being used. There has been a noticeable increase in e-book circulation.
2. Jim provided a report for libraries. Urban libraries are seeing the greatest increase in usage. 20% of collection has holds and 80% of those items have between 1 and 5 holds.
3. Jim believes that continuing with a provincial collection is the best way to go at this time. The Advantage Plan is useful for libraries who want move into alternative formats (music, etc.). Some people commented that the purchase of extra copies of popular titles appears to be a waste of money. Recommends doubling the budget to meet the demand. 65% of libraries responded to Jim's original questions about Library to Go.

#### ii. Future plans

1. PDF format has been decreased because e-Pub is more stable and popular. PDF is more useful for graphic novels, etc.
2. Patrons are asking for assistance with e-book readers. The perception that titles are available immediately is wide-spread.
3. Suggestion that publisher's collections be available in entirety, but that only titles checked out be paid for
4. Only 2% of population is using e-book readers. Demographics suggest that the target market is limited due to font size, button size, price, etc.
5. Not all libraries have MARC records in catalogue; adding records increases circulation.
6. E-readers do not cater to visually impaired. iPad may be the best device to addresses visually impaired needs through e-Pub.
7. Question regarding status of Library to Go records in EG. A process to add them has been developed, but the cataloguing has not been standardized. This issue is going to be taken to the Cataloguing Working Group. There are challenges to adding Library to Go records to catalogues.

8. Thanks to Jim for the report on Library to Go. Great work.

G. Parking Lot

- a. Assignment of Charter Subscriber Agreement
  - i. This is with a lawyer and will hopefully be ready by the next meeting.
- b. Announcement of upcoming go-lives
  - i. The hard launch announcements will be made to the group via e-mail.  
Let Allan or Scott know so they may send out the announcement.
- c. Regular communication with BFG members
  - i. Scott asked if any library has an item that they would like added to next agenda
    - 1. Serials management in BiblioCommons
    - 2. VPL launch
- d. Scott thanked Jim and Sharon for their presentations at today's meeting.

H. Adjournment

- a. Moved by Christina; seconded by Julie to adjourn the meeting at 2:26 p.m.
- I. Next meeting: March 23, 2011 at 1 p.m.