

BC Libraries Cooperative

Licensing Business Function Group Meeting

October 27, 2010

Present:

Michael DeKoven	North Van. DPL
Heather Scoular	North Van. DPL
Maureen Painter	Squamish PL
Melissa Lowenberg	TNRD
Anne Andres	Columbia Bible College
Christina de Castell	Vancouver PL
Sue Kent	West Van. Memorial PL
Andrea Tataglio	West Van. Memorial PL
Toni McKilligan	Houston PL
Margo Schiller	Terrace PL
Shannon Ellis	Pemberton PL
Scott Hargrove	Fraser Valley Regional
Julie Spurrell	New Westminster PL
Jacqueline Van Dyk	PLSB
Phil Hall	Vancouver PL
Maureen Davidson	College of the Rockies
Indira Ross	Rossland
Dan Phillips	Greater Victoria PL
Greg Barkovich	Burnaby Public Library
Martin Boughner	Port Moody
Kris Jorgensen	Okanagan Regional
Allan Carlson	PLSB

A. Welcome and Introductions

- a. Attendees were introduced

B. Announcements

- a. There were no announcements

C. Consent Calendar

- a. The agenda was approved as presented

D. Major Discussion

- a. BFG Name and Branding
  - i. After brief discussion, it was decided that we will continue with “Licensing Business Function Group” for the time being
- b. Governance and Terms of Reference
  - i. Scott shared the Terms of Reference with the group; a copy of the document will be e-mailed to the group
  - ii. Concern was raised about conflict with other licensing bodies such as ELN, which primarily serves academic institutions. There is no intention to overlap or compete with other licensing bodies
  - iii. Future licensing considerations may include data bases. The current priority is BiblioCommons
- c. Establishing Regular Communications to BFG members
  - i. Communication to BFG members will include: announcements of go-live updates similar to Evergreen instances; agendas, minutes, etc. for meetings.
  - ii. Feature requests
    - 1. Covered in E. Emerging issues below
  - iii. List Serve
    - 1. BiblioCommons maintains a list serve and BFG members can opt to subscribe to it for support. The BFG is does not exist to provide support, but rather to ensure that its member receive support from BiblioCommons.
- d. Content Café Update
  - i. Most libraries have responded to the survey, but the results cannot be submitted to the vendor until all the surveys have been received. It is hoped that this can happen before the end of November. Members are asked to complete the survey within the next few days please.
  - ii. 4 – 6 academic libraries are interested in participating
  - iii. Evergreen members are already getting enhanced content
  - iv. BiblioCommons works with Amazon for book covers, however, Amazon could become unstable in the future. There is a possibility that they will be creating a paid service for enhanced content. Also, Amazon only has a few of the eight

elements, but since BiblioCommons will have user-added content, it may not be necessary to have the full service from an outside source.

- v. Some BFG members may have to wait until their contracts expire before implementing Content Café.
- vi. It was noted that this is a pioneer effort in the use of Content Café.

e. BiblioCommons

- i. Moved by Christian; seconded by Shannon that a Licensing Working Group be established.

- 1. Motion **Carried**

- 2. Julie Spurrell has volunteered to take on the position of Vice-chair of the BFG

- ii. Moved by Craig; seconded by Phil that a Technology Team be established for the Licensing BFG.

- 1. Motion **Carried**

- 2. Those interested in being part of the Technology Team may contact Scot to submit their interest. [scott.hargrove@fvrl.bc.ca](mailto:scott.hargrove@fvrl.bc.ca).

- 3. Moved by Julie; seconded by Anne that the Charter Subscriber Agreement be transferred from BCLA to BCLC

- a. BCLA and BiblioCommons have already agreed

- b. Motion **Carried**

- iii. Fees

- 1. Pricing for BiblioCommons was included in an e-mail from Allan Carlson

- 2. It was suggested that a pre-set minimum be established for new libraries coming on. Creating a floor for pricing establishes a value for the service. It was noted that a fee structure/payment schedule may need to be created so all libraries can have the opportunity to be included

- 3. PLSB is providing a \$200K subsidy for the first subscription period (2 years)

- 4. BiblioCommons agreed to 2 terms of 2 years at the current price.

5. Libraries will be invoiced at the time of implementation.
6. Other similar services are being developed. It is possible that in a few years there will be greater competition, which could affect pricing.
7. The BFG recommends fees to the board. A Town Hall Referendum is only held if there are issues among the membership regarding the fees.
8. Fees will only be sent to interested libraries and not made public on the web site in deference to the vendor.
9. Implementation dates need to be communicated to the group and libraries
  - a. Evergreen sites' dates will be coordinated with Sitka
    - i. Sitka has completed their piece and are now waiting to validate the first test site.
  - b. Libraries will be implemented in the order in which the agreements were signed
  - c. PLOT sites present with unique issues
10. Moved by Christina; seconded by Susan that a committee be formed to meet with Sitka to discuss pricing issues and report back to the group at the next meeting.
  - a. Julie will Chair this committee
  - b. Please let Julie know if you are interested in sitting on the committee
  - c. Motion **Carried**
11. Moved by Susan; seconded by Phil that a call for interest be sent out to give libraries the opportunity to take advantage of the current pricing.
  - a. The new fee structure with the \$200 floor will be implemented in January, 2011. All libraries that sign the agreement before then will pay the current fees.
  - b. Motion **Carried**
12. Coordination of Awards data base
  - a. Tabled

13. Integration of BiblioCommons with EBSCO's Novelist Select

- a. Tabled

14. List serves

- a. Discussed in D. Major Discussion, c. Establishing Regular Communications to BFG members

15. Centralize production/design of graphic environment for Evergreen libraries?

- a. Suggestion was made to develop a PLOT-like template for BC libraries on BiblioCommons
- b. Tabled

E. Emerging Issues

a. Prioritization of Feature Requests

- i. The suggestion was made to develop a system for feature requests similar to Sitka's model using Idea Torrent. This is an open forum where libraries can propose features and vote on them which would enable requests to be prioritized based on popularity.
  - 1. Currently feature requests can be sent directly to BiblioCommons
  - 2. It will be next year before this process can begin.

F. Parking Lot

a. Training for BiblioCommons

- i. BiblioCommons is able to send trainers to demonstrate and tutor library staff. This would most likely be held in a central location rather than sending trainers to individual libraries.
- ii. BiblioCommons users suggested that an orientation rather than training is more appropriate as the software is very intuitive. A webinar using Elluminate will likely suffice for those who want it.
- iii. Libraries can let Scott know if they are interested.

b. Comments

- i. Julie, whose library has been live with BiblioCommons for one month, said that they are receiving lots of positive feedback from patrons. People love it. One patron called it the “crack cocaine of library catalogues.”

G. Adjournment

- a. Meeting was adjourned at 12:40 p.m.